

## **FINANCIAL AID CHECKLIST**

- \_\_\_\_\_ Complete the FAFSA (Free Application for Federal Student Aid) for Pell Grant electronically by going online to <http://www.fafsa.ed.gov> as soon as Income Tax information is available. Before beginning the FAFSA on-line, you may apply for a US Department of Education pin number at <http://www.pin.ed.gov>, this will allow you to sign your FAFSA electronically and speed the process. Be sure to include Clear Creek's School Code (017044) on your form.
  
- \_\_\_\_\_ If you mailed your form to the government, when your Student Aid Report (SAR) is received from the processor (4-6 weeks), follow the instructions carefully. If corrections are needed, proceed as instructed. **Remember:** if the application is made electronically by the Financial Aid Director, he can also make all changes electronically with a signature from you.
  
- \_\_\_\_\_ Sign and return the Drug Free Statement.
  
- \_\_\_\_\_ Sign and return the Permission to Release Information Form.
  
- \_\_\_\_\_ Complete and return the Clear Creek Scholarship Application.
  
- \_\_\_\_\_ If you are selected for verification, you must submit **signed copies** of your federal income tax returns along with **copies** of your W-2. Submit **signed copies** of your parent's income tax returns and **copies** of their W-2's if you are under age 24, are not married, and have not been in the military.
  
- \_\_\_\_\_ Give the Asher Matching Scholarship Agreement form to your church for their action on your "matching" scholarship. They can mail it directly to Clear Creek to the attention of the Financial Aid Office.
  
- \_\_\_\_\_ Complete the worksheet projecting expenses and resources for the term or school year, using the tuition and fee sheet enclosed.

**Complete these materials as early as possible, so we may act upon your request for financial aid. Institutional scholarships are awarded on a first-come, first-serve basis.**

If you have questions or concerns related to financial aid, do not hesitate to call the Financial Aid Office at (606) 337-3196, ext. 141; e-mail: [financialaid@cbbc.edu](mailto:financialaid@cbbc.edu) or contact Sam Risner, Director of Financial Aid, at (606) 337-1457 or e-mail: [srisner@cbbc.edu](mailto:srisner@cbbc.edu)